Oracle® Hospitality BellaVita Membership Configuration Release 2.7

March 2016



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# **Preface**

This document has been created to provide guidelines to the Memberhsip Configuration in BellaVita.

### **Audience**

This guide is intended for system administrators and support familiar with BellaVita.

### **Customer Support**

To contact Oracle Customer Support, access My Oracle Support at the following URL: https://support.oracle.com

When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

#### **Documentation**

Oracle Hospitality product documentation is available on the Oracle Help Center at <a href="http://docs.oracle.com/en/industries/hospitality/">http://docs.oracle.com/en/industries/hospitality/</a>

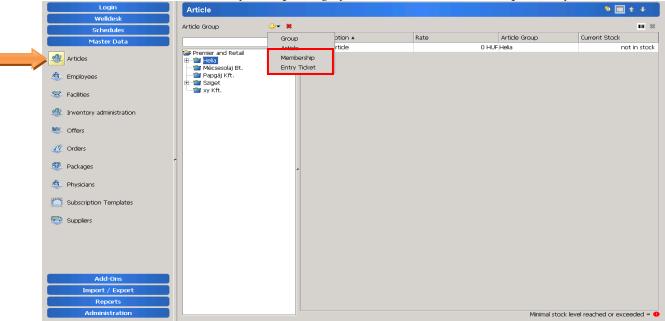
### **Revision History**

Date	Description of Change
March 19, 2014	<ul> <li>Initial publication.</li> <li>Document Version Number: 1.0</li> </ul>

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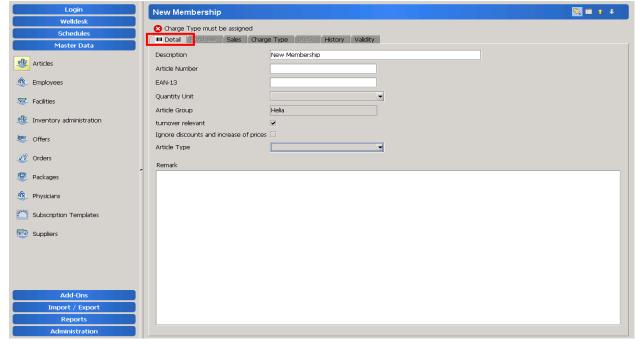
# 1 Configuration

In Master Data/ Articles with the yellow plus sign you can add new Membership or Entry ticket.



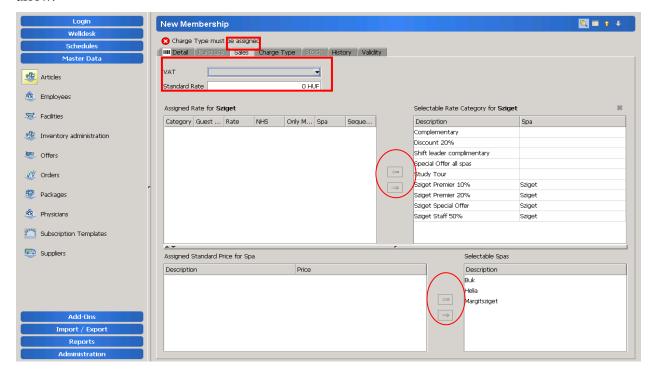
Please open the New membership dialog with a double click on it.

On Details tab you can give a name, article number, EAN-13 number, Quantity unit, remark and choose if it is turnover relevant.

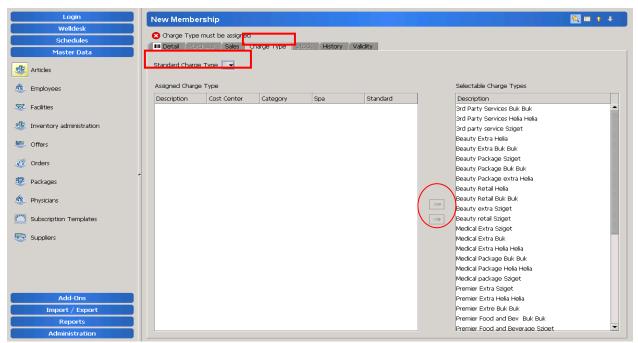


#### On Sales tab, please choose a VAT % and give a stand Rate.

You can assign Rate for the Article per Spa and assign Standard price per Spa with the left pointing arrow.



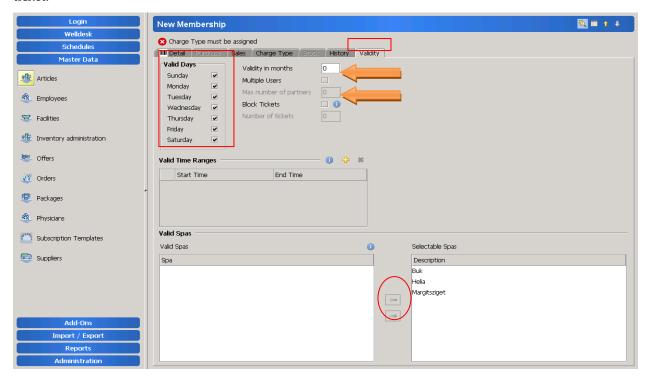
On Charge type tab you can choose a Standard charge type and assign Charge types for the Memership.



# On Validity tab you find several configurable sections for the Membership. It is possible to choose the days, time ranges and Spas where the Membership is valid.

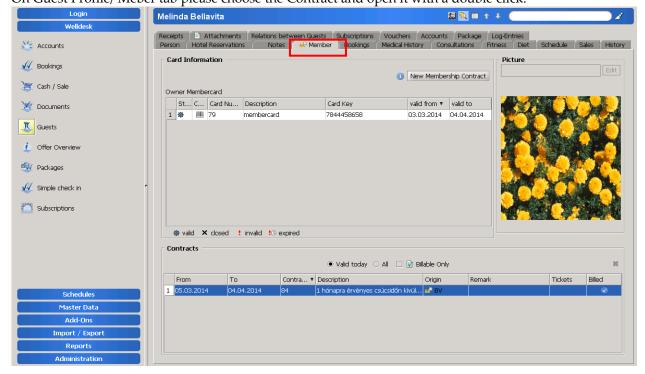
Validity in months.

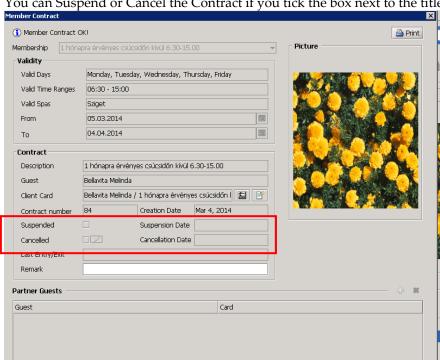
Multiple users is used for Companies where you can set the Max. number of participants. Block ticket means that you will have a given number of tickets, and each entry will consume one ticket.



## How to Deactivate the Membership Contract

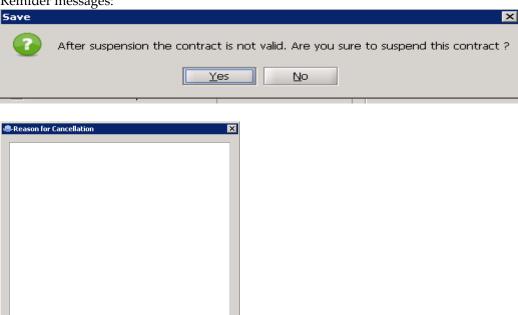
On Guest Profile/ Meber tab please choose the Contract and open it with a double click.





You can Suspend or Cancel the Contract if you tick the box next to the title.

#### Remider messages:



💢 Cancel

Deactivate suspension can be done with ticking the box out. The contract will be extended with the suspended days. This action is user righted.